



Winchester
PUBLIC LIBRARY

Annual Report 2022



Winchester Public Library

80 Washington Street

Winchester Massachusetts, 01890

www.winpublib.org

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Winchester Public Library
80 Washington Street Winchester, Massachusetts 01890

www.winpublib.org

LIBRARY STAFF

Circulation Services

Julia Baldacci - resigned November 2022
Rosanne Barrow
Michelle Carta
Anita Colasante
Daphne Costa
Charles Gillis
Hailey Hart *
Aileen Kounaves - shifted job status August 2022
Leslie Kennedy
Kerry O'Brien
Paulina Picerno
William Pelosky
Melissa Roderick* - resigned July 2022
Mary Sherburne
Wanda Vitti

Technology and Information Services

Paula Cerrato
Erin Dagenais - resigned December 2021
Amanda Gogel
Megan Koeller - resigned August 2022
Elaine LeGendre
Robert Lorino - resigned September 2022
Katherine May
Nancy McColm* - resigned January 2022
Emelyn MacIntosh
Kathleen Reidy
Craig Smith*

Children's Services

Brittany DeLorme*
Karen Chmielewski
Kelly McMaster
Victoria Whipple

Bibliographic Services

Michelle Beau* - resigned November 2022
Judith Holland
Barbara Jean Mirabile
David Strugnell - retired September 2022

Administration

Linda Bohan
Nicole Langley*
Theresa Maturevich - resigned September 2022
Ann Wirtanen* - retired July 2022

Maintenance Department

Stephen DeMaio
Hrachik Diloyan
Joe Donahoe
Alfred Miola*
Billy Yore - resigned February 2022

*Department Head

LIBRARY TEMPORARY STAFF

Temporary staff work fewer than fifteen hours per week or work only occasionally.

Karen Boodakian -
resigned February 2022
Sarah Cognata
Douglas Cromwell
Sarah Feldman
Shirley Gillming
Hilary Grant
Nathalie Harty
Lisa Hill

Elaine Karp
Julie Kinchla
Aileen Kounaves
Theresa Lamb
Sarah Lewis
Stephen Lenhardt
Mary Beth McAteer
Veronica McCarthy
Alex Milt

Gerry Pothier
Robin Rapoport
Denise Robinson
Myroslava Shryprykevich
Janet Spiller
David Strugnell
LeeAnne Toner
Charlotte Wood

BOARD OF TRUSTEES

The Board of Trustees is the governing body of the Winchester Public Library as established under Massachusetts General Laws Ch.78, Sec. 10-13, and 21. The Board exercises powers and authority and assumes the responsibility delegated to it under this statute and the Winchester Home Rule Charter Section 3-6. The Board consists of five members elected for three-year terms.

Wendy Karle, Chair
Elected 2019. Term to expire 2025

Jane Murray, Vice-Chair
Elected 2009. Term to expire 2024

Ingrid Geis
Elected 2014. Term to expire 2023

Angela Murdough
Elected 2017. Term to expire 2023

David H. Coughlan
Appointed 2021. Term to expire 2024

LIBRARY DIRECTOR

Ann Wirtanen, Director
(retired July 2022)

Nicole Langley, Director
(appointed July 2022)

The year 2022 saw rollbacks of COVID procedures, including cessation of appointments as requirements to enter the building, resumption of in-person programming while keeping outdoor and virtual programming as an option, and much more. Curbside pickups ended in the fall, primarily because use dropped off significantly.

A number of significant projects or efforts were completed and codified. For example, renovations in the Children's Room, begun with funds given in memory of Pam Boerner, were mostly completed in 2022. Funds were drawn from a number of buckets, including gifts given in memory of Pam Boerner, the Boerner family, the Friends of the Library, and the Endowment Fund.

Additionally, the suspension of late fees, begun during COVID, was made permanent, partially in response to positive feedback and appreciation received from the community.

The most significant changes in the Library occurred in staffing. In 2022, in Library management positions alone, the Library Director, Assistant Director, Head of Circulation, Head

of Bibliographic Services, and Head of Information Services all resigned or retired. This is changes in five positions out of a seven person management team (which includes a Head Custodian). Other employees that resigned included the full-time Network Administrator and several part-time Information Services Librarians. Staff training and efforts to maintain institutional memory will be priorities in 2023 and beyond, especially if turnover continues.

ADULT PROGRAMMING AND VOLUNTEERS

Christine Amatrudo, Assistant Director

Assistant Director Theresa Maturevich resigned in September 2022 after 6.5 years of service to WPL. The position was filled by Christine Amatrudo in February 2023. While the prolonged transition caused a dip in adult programming, the library still offered an impressive slate of virtual, hybrid, and in person events in 2022. These events included book discussions, cook-alongs, crafts, gardening workshops, local author panels, and art exhibits. We also partnered with the Jenks Center for “Coffee and Books” and “Library Online” technology workshops.

| | Adult Programs | Attendees |
|-------------|-----------------------|------------------|
| 2022 | 126 | 1,115 |
| 2021 | 213 | 2,006 |

The Winchester Co-operative Bank has generously funded the Rush Out and Read (ROAR) program for many years. With ROAR still in limbo, the bank allowed us to use the funds to promote literacy and community engagement in other ways. The Children’s Department set up two StoryWalks at Wright-Locke Farm for families to enjoy. The funds also allowed us to send a town-wide mailing that advertised the library’s Summer Reading program and activities for all ages.

Volunteers

This year the library was fully open without COVID restrictions, so many of our volunteers returned to their pre-pandemic in-person tasks. As of July 2021, the building was fully open to the public and we no longer needed volunteers to check patrons in for their appointments. This accounts for the dramatic decrease in volunteer hours between 2021 and 2022. In 2022 our volunteers assisted with circulation tasks like changing the status of no-longer-new materials and shelf-reading. They also assisted the Bibliographic Services department in the sometimes painstaking work of mending damaged library materials and processing books. We are so thankful to our team of volunteers. They generously share their time and talents to benefit the library and the community.

| | Volunteer Hours | Items Mended/Processed |
|-------------|------------------------|-------------------------------|
| 2022 | 350 | 323 |
| 2021 | 998 | 153 |

BIBLIOGRAPHIC SERVICES

Tony Corsentino, Department Head

Items Added

Bibliographic Services added 10,761 new items to the collection during the year 2022. This is a 0.7% increase over the size of additions (10,691) in 2021. Children's collection of Wonderbooks (print books with built-in audio players for reading along) expanded massively in 2022. 170 were added, a 198% increase over the 57 added during the previous year. 2022 saw a massive expansion of the Library of Things collections, particularly in Children's, which grew from 8 items to 67. New items include HEXBUGs (small insectlike robots), Makey Makeys (kits for creating devices powered by simple circuit boards), magnetic mazes, stomp rockets, and various puzzle sets. The Adult Library of Things collection grew in 2022 as well. New items include a Nintendo Switch Lite gaming console, a metal detector, a digital film scanner, and a Cricut mug press.

Items Withdrawn

Young Adult titles were extensively weeded in 2022. The YA print collection decreased by 39%, and YA books on CD were almost entirely eliminated: a decrease of 96%. Children's collection of books on CD also saw a sizeable reduction: 42%. This change is, to a degree, offset by the expansion of the Wonderbook collection in 2021 and 2022. Magazine subscriptions deserve mention. Various print titles ceased publication in 2022, including *Eating Well*, *Health*, *InStyle*, *Martha Stewart Living*, *Parents*, and *Yoga Journal*. The library has added other subscriptions, partly with an eye to serving areas formerly covered by now-defunct titles. For example, *Food & Wine* replaced *Martha Stewart Living*. The general trend, nonetheless, is clear: print magazines are in decline.

Projects

Among the projects completed or underway in Bibliographic Services in 2022 are the following:

- J Fiction and Easy spine labels were changed to represent the author's full last name.
- J Reference items were reclassified for inclusion in the J Nonfiction collection.
- J Holiday and Language books were reclassified with new SCAT codes and call numbers, and added to storage.
- The Children's Library of Things collection was substantially expanded. (See above.)
- Library Trustees meeting minutes, part of the Local History collection, were re-folded.
- 4K Ultra HD Blu-ray discs began to be added to the A/V collection.
- 32 volumes of the 2005 edition of *Encyclopedia Britannica* were removed.
- Adult Large Print titles were eliminated from storage.
- Summer Reading titles in storage were removed from the attic and consolidated on the wall alongside the staff mailboxes.

Also, there was no change in (additions to or subtractions from) the 83 children's e-book records created in 2021 for Bellwether Press's GoGo digital library collection. This was a one-time project, not repeated in 2022.

Staffing Changes

Bibliographic Services' two full-time staff members, Michelle Beau (Department Head) and David Strugnell, left the Winchester Public Library in the last quarter of 2022. BJ Mirabile and Judi Holland continued in their roles as cataloging/processing and acquisitions assistants. Gerry Pothier, a former Department Head, stepped in on a temporary basis to assist in carrying out operations in the Department while it remained without full-time staff. Volunteers Gaby Fryklund, Mary Farrell, and Martha Lewis performed valuable services mending books and A/V items, processing new items, and pulling existing items from our collections for reprocessing.

Summary

Below is a detailed summary of collection activity and holdings.

| | 2021 HOLDINGS | 2022 HOLDINGS | % CHANGE 2021-2022 | ITEMS ADDED 2021 | ITEMS ADDED 2022 | % COLLECTION ADDED IN 2022 |
|------------------------------------|------------------|------------------|--------------------------|------------------------|------------------------|----------------------------------|
| ADULT | | | | | | |
| Circulating Print | | | | | | |
| Fiction | 14,038 | 14,318 | 1.99% | 2,282 | 1,936 | 13.52% |
| Large Type | 997 | 807 | -19.06% | 220 | 208 | 25.77% |
| Young Adult | 3,387 | 2,055 | -39.33% | 630 | 669 | 32.55% |
| Non-fiction | 25,967 | 25,244 | -2.78% | 2,595 | 2,152 | 8.52% |
| Total | 44,389 | 42,424 | -4.43% | 5,727 | 4,965 | 11.70% |
| Circulating Audiovisual | | | | | | |
| Video | 5,644 | 5,827 | 3.24% | 667 | 429 | 7.36% |
| Music | 2,313 | 2,268 | -1.95% | 120 | 160 | 7.05% |
| Books on CD | 1,403 | 1,405 | 0.14% | 149 | 103 | 7.33% |
| Spoken Playaway | 167 | 160 | -4.19% | 19 | 0 | 0.00% |
| CD-ROM | 0 | 0 | 0% | 0 | 0 | |
| MP3 | 8 | 9 | 12.50% | 3 | 1 | 11.11% |
| Console Game | 278 | 387 | 39.21% | 53 | 113 | 29.20% |
| YA Books on CD | 116 | 4 | -96.55% | 0 | 0 | 0.00% |
| YA Playaway | 9 | 9 | 0.00% | 0 | 0 | 0.00% |
| Total | 9,938 | 10,069 | 1.32% | 1,011 | 806 | 8.00% |
| Non- Circulating | | | | | | |
| Reference | 810 | 783 | -3.33% | 50 | 32 | 4.09% |
| Local History | 664 | 666 | 0.30% | 0 | 2 | 0.30% |

| | | | | | | |
|--------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| Total | 1,474 | 1,449 | -1.70% | 50 | 34 | 2.35% |
| Equipment | 94 | 120 | 27.66% | 20 | 37 | 30.83% |
| Adult Total | 55,895 | 54,062 | -3.28% | 6,808 | 5,842 | 10.81% |
| | | | | | | |
| JUVENILE | | | | | | |
| | | | | | | |
| Circulating Print | | | | | | |
| Fiction | 16,292 | 17,173 | 5.41% | 2,591 | 3,276 | 19.08% |
| Non-fiction | 8,822 | 9,984 | 13.17% | 1,052 | 1,390 | 13.92% |
| Total | 25,114 | 27,157 | 8.13% | 3,643 | 4,666 | 17.18% |
| Circulating Audiovisual | | | | | | |
| Video | 651 | 647 | -0.61% | 26 | 6 | 0.93% |
| Playview | 17 | 3 | -82.35% | 0 | 0 | 0.00% |
| Music | 118 | 112 | -5.08% | 2 | 1 | 0.89% |
| Books on CD | 724 | 420 | -41.99% | 33 | 0 | 0.00% |
| Spoken Playaway | 223 | 290 | 30.04% | 58 | 72 | 24.83% |
| CD ROM | 0 | 0 | 0% | 0 | 0 | |
| Launchpad | 4 | 5 | 25.00% | 0 | 1 | 20.00% |
| Wonderbooks | 57 | 170 | 198.25% | 33 | 113 | 66.47% |
| Total | 1,794 | 1,647 | -8.19% | 152 | 193 | 11.72% |
| Non-Circulating | | | | | | |
| Reference | 94 | 78 | -17.02% | 5 | 0 | 0.00% |
| Professional | 82 | 82 | 0.00% | 0 | 0 | 0.00% |
| Ebook | 83 | 83 | 0.00% | 83 | 0 | 0.00% |
| Total | 259 | 243 | -6.18% | 88 | 0 | 0.00% |
| Equipment | 8 | 67 | 737.50% | 0 | 60 | 89.55% |
| Juvenile Total | 27,175 | 29,114 | 7.14% | 3,883 | 4,919 | 16.90% |
| | | | | | | |
| Grand Total | 83,070 | 83,176 | 0.13% | 10,691 | 10,761 | 12.94% |

TECHNOLOGY AND INFORMATION SERVICES

Craig Smith, Department Head

2022 Overview

2022 was a year of change for Information Services. A new Head of Technology & Information Services was hired, a new print management and public desktop management system was installed, and there was significant staff turnover. The year saw increases in patron interactions, study room use, and museum pass use over 2021, showing a steady recovery from the losses of the pandemic.

Staffing

At the beginning of 2022, three positions were open in Information Services – Two 19-hour positions and the department head. In March of 2022, Craig Smith was hired to be the Head of Technology & Information Services – Meg Koeller & Rob Lorino were hired for the 19-hour positions.

At the end of August, both of the new 19-hour staff members found full time employment with other organizations. This left the department understaffed for most of the autumn. We pulled together and worked hard to keep the desk staffed and programs running while the hiring process was going on. During this time, a 15-hour employee, Emelyn MacIntosh, moved up to one of the 19-hour positions. In December we hired Kathleen Reidy as the other 19-hour librarian. The 15 hour position is still vacant and scheduling continues to be an issue, but the department is running smoothly.

Collection Development

Information Services staff are primary selectors for the non-fiction collection. While purchasing was, by my understanding, curtailed during the height of the pandemic, we are currently on track with the non-fiction budget for the year.

The ongoing plan to convert part of the balcony level into a teen space requires that we heavily weed before shifting collections. Information Services and all the other departments have been hard at work deaccessioning materials that have not circulated in several years to provide space for both the relocation of collections and the projected future growth. Weeding gives us the opportunity to reassess collections, changing focus as community needs change.

Technology

Assisting patrons with technology is a substantial part of our work in Information Services. From solving simple technical issues to instructing patrons in the use of both personal and library provided technology. Patron interactions revolving around technology are up 116% over 2021 and make up a significant portion of our long duration (over 10 minutes) encounters.

Our wireless network had 77% more users in 2022 compared to 2021. Wireless is heavily used by nearly all our patrons and as personal technology proliferates and the public returns, we expect this demand growth to continue.

| Wireless Network Usage 2022 | Wireless Network Usage 2021 |
|------------------------------------|------------------------------------|
| 36,290 | 20,480 |

In April we added a new print management system. Patrons are able to print, scan, and fax from one location. Public desktop computers are now using the software provided by the print management system vendor for login and time management. All told, the system has been a great success and is heavily used throughout the day.

At the end of 2022 we began work on replacing our aging wireless network with a better, more modern system. At the same time, we began planning a full upgrade to our public computing resources. Once funding is secured we will move ahead with both projects and hope to be done before FY23/24 begins.

Patron Interactions

Patron interactions are the core of our work in Information Services. From tech help to finding the perfect beach read to hunting down a hard to access article, we work in a dynamic environment meeting the needs of all adult library patrons. In 2022 we saw a 27% increase in questions over 2021. Appointments fell off as in-person services resumed and we saw large increases in Study Room use and Museum Pass Bookings

| Total Patron Interactions 2022 | Virtual (Phone and Email) | In Person |
|---------------------------------------|----------------------------------|------------------|
| 12,771 | 2,437 | 10,334 |

| Total Patron Interactions 2021 | Virtual (Phone and Email) | In Person |
|---------------------------------------|----------------------------------|------------------|
| 10,040 | 4,163 | 5,880 |

Study Rooms

Study rooms have become one of our most popular offerings. They are heavily used, especially in the 3:00p - 6:00p time block on weekdays. We offer 4 group study rooms, available to Minuteman Library Network cardholders. Patrons may book 2 hours in a room twice a week.

| Study Room Bookings 2022 | Study Room Bookings 2021 |
|---------------------------------|---------------------------------|
| 3,075 | 1,586 |

Museum Passes

Museum passes continue to increase in popularity as people venture back out into the world. The New England Aquarium, the Museum of Science, and the Museum of Fine Arts are our most requested passes. The Museum Pass program is funded by the Friends of the Library, as well as generous grants from the EnKa Society and the Rotary Club of Winchester.

| Museum Pass Bookings 2022 | Museum Pass Bookings 2021 |
|----------------------------------|----------------------------------|
| 2,123 | 1,781 |

Young Adult Services

Our YA librarian, Amanda Gogel, runs teen events. While teens are welcome to many adult events, there are a subset directed exclusively at them. From international snack taste tests to pumpkin painting to board game Fridays, Amanda has been running creative and innovative events for our teen patrons. These numbers also don't reflect the totality of attendees as attendance isn't always taken. Additionally, with staffing shortfalls and the need to provide public services, the number of YA programs fell in 2022. Our aim is to bring them back to at least 2021 numbers this year.

Head counts for these programs do not contain all attendees. There are many programs that do not require registration and head counts aren't taken.

| Total YA Programs 2022 | Attendees |
|-------------------------------|------------------|
| 25 | 186 |

| Total YA Programs 2021 | Attendees |
|-------------------------------|------------------|
| 39 | 512 |

Databases

Our database/electronic resource holdings were used 41,866 times in 2022. Due to a departmental management changeover in 2021, database numbers are spotty for the first quarter of the year, some databases have changed, and reporting metrics have also changed. The

numbers supplied in the 2021 annual report, although correct, contain information no longer available from some vendors and cannot be recreated.

In addition, we receive access to several databases through our membership in the Minuteman Library Network (MLN) and the state. In 2022, patrons used the offerings from MLN 3,251 times and the state offerings 4930 times.

Moving forward with new metrics and reporting structures, counts will be available and comparable. In general, database use is lower than expected. This is partially due to the large increase in electronic resources used during the pandemic and the subsequent drop in usage once the library reopened. Information Services is currently working on increasing patron knowledge of our database offerings through a variety of marketing channels.

Interlibrary Loan & Commonwealth Catalog

Despite the size of our library network, there are materials that aren't in our collective holdings. When needed, we have two channels for obtaining said materials for patrons – the Commonwealth Catalog (ComCat) for access to all libraries in Massachusetts, and Interlibrary Loan (ILL) for all of the libraries in the rest of the United States.

In 2022 we borrowed 140 items from Commonwealth Catalog (ComCat) member libraries and lent 232 items to other libraries in Massachusetts. During that same period we made 124 requests for materials through the Interlibrary Loan (ILL) system and processed 88 requests for materials in our holdings.

Conclusion

Pandemic recovery will take time. Not all of our patrons will return, but the numbers suggest a strong trends in attendance, technology use, and general use of the adult collections and spaces. With the hiring of Christine Amatrudo as the new Assistant Director, we hope to return to the quantity of programs we had in prior years.

CIRCULATION SERVICES

Haley Hart, Department Head

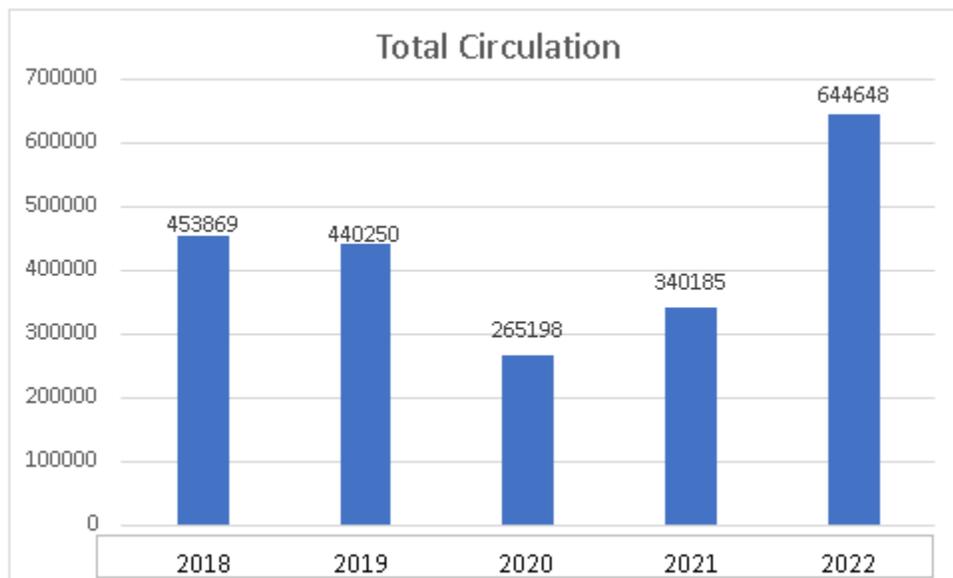
Total circulation for 2022 was 644,648, an increase of 89% from 2021. The library offered contactless pickup for the first 10 months of the year for patrons to pick up items outside of the library. Staff filled 2,469 contactless pickups in 2022. This was a decrease of 87% from 2021 which is why it was discontinued starting November 1st. The library continued to use the mobile checkout feature this year and saw a drastic increase. In 2022 there were 5,114 mobile checkouts, an increase of 217% from 2021.

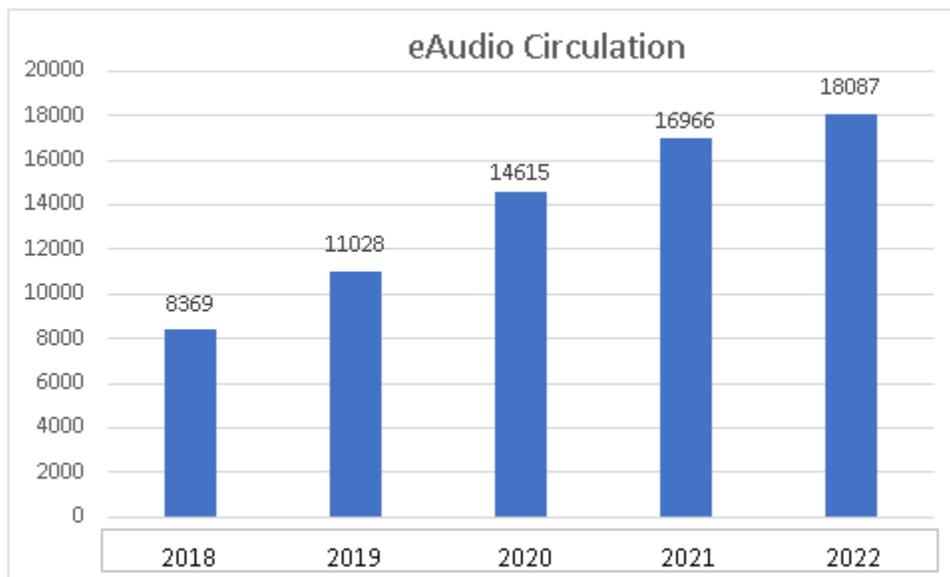
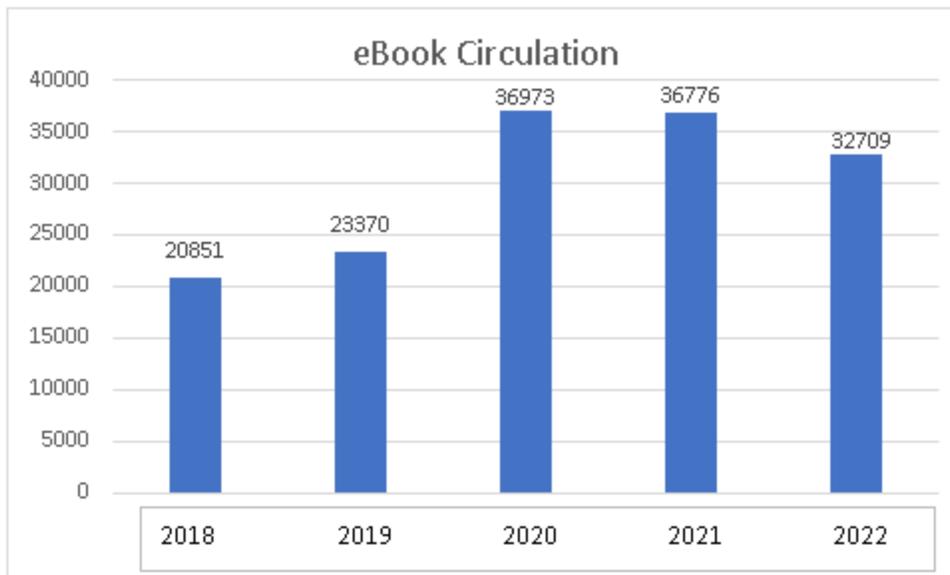
The library welcomed 147,153 visitors in 2022, an increase of 128%. We are still not quite at pre-pandemic levels but we are quickly trending towards them. In 2022, there were 1,079 new library cards created.

The library's Community Delivery program continues to grow. Circulation staff made 272 deliveries of 1032 items to 21 patrons. We have added 5 new patrons since last year and increased the amount of deliveries by 6%. The amount of items delivered increased by 15% since 2021.

Circulation staff handles the transit of items to and from other Minuteman Network libraries. We received 82,576 items and sent out 50,384 in 2022. We average about 645 items on our hold shelf each day, a decrease of 23%. This decrease may be due in part because we were open fully for all of 2022 whereas we had limited browsing in the first half of 2021. The library continued to be fine free.

Staffing changes in 2022 included one of our part-time circulation staff, Aileen Kounaves becoming a substitute. Another one of our part-time staff, Julia Baldacci, moved away and we were able to hire two new people; Kerry O'Brien and Joseph Wilkins, to fill these openings. We were also able to add another substitute to our roster; Hilary Grant. Melissa Roderick gave her notice in July after working here for over 9 years. Haley Hart was hired in September as the new Department Head.





CHILDREN’S SERVICES

Brittany DeLorme, Department Head

2022 Overview

2022 was the first year since 2019 that the Children’s Room was open for 12 consecutive months!

Staffing

At the end of 2021, there was one vacant position still to be filled. In April 2022, Victoria Whipple came onboard as a part-time Children’s Librarian, Victoria brought with her years of experience as a school librarian, three of the four current Librarians on the WPL Children’s Team are former school librarians.

School Outreach

We continued to offer school visits to any classes, schools, and school libraries who wanted them, and in 2022 we provided everything from storytimes to database instruction to public library field trips for PreK through Middle School. It's always been a joy to collaborate with the Winchester Public School librarians and teachers! We look forward to continuing this teamwork for years to come.

Collection Development

In our first full year open to the public since before the pandemic, the Children's Librarians continued to curate a broad and diverse collection of contemporary and classic material. For the first time ever in the Children's Room we added a Kids Library of Things in March 2022. Families are able to check out items ranging from Makey-Makey kits to Microscopes to take home and enjoy, test out, and then return to the library. We also absorbed the Children's Reference Collection into the regular Children's Nonfiction Collection; the Children's Reference Collection was composed of materials that had to stay in the library, and the Children's Librarians were finding that more and more families wanted to use those materials at home. Now all Children's print materials are loanable and can be taken home for families to enjoy. These newest updates to the children's collection have already been receiving positive responses from patrons.

Programming, and Patron Interactions

In April of 2022 all programs (storytimes included) resumed in person or with a hybrid (virtual and in person) option. Pattycake Place (weekly; toys, stories, and songs for toddlers) returned in September 2022 for the first time since the pandemic and quickly returned to its former glory! We also added several new librarian-led programs during 2022 including but not limited to; Craft'n' Read (weekly; stories and art for kids K-3rd grade), Shake, Rattle, and Read (weekly; songs, music and stories for kids ages 2-3), Kids Art (quarterly; a collaboration with Studio on the Common for kids ages 7+), Kids Code (quarterly; program in series teaching Scratch coding for kids ages 7+), and Young Writers (monthly; program encouraging kids ages 7+ to share their writing and try new styles).

Additionally, we also enjoyed several new collaborations in 2022! We partnered with Wright-Locke Farm for the second year in a row to bring a Summer Storywalk to Winchester. The Winchester Cooperative Savings Bank generously donated the funds that allowed the Storywalk to be run and maintained all Summer! We also started collaborating with Wright-Locke Farm to further develop In the Kitchen for Kids (quarterly; cooking program for kids ages 7+), a kids cooking program that has been evolving for several years, and went virtual during the pandemic. For the first time since its inception, In the Kitchen for Kids was taught in person in an actual kitchen. It's become one of our most popular programs, consistently filling within minutes of registration opening.

We also worked with Barn Babies (annually; baby animals on the lawn to cuddle, all ages), and Little Spark Theater (quarterly; social emotional theater games for kids ages 2-5 and 6-8), for the first time in 2022, both programs were well received and will certainly come back to the library in the near future.

A final new program to mention; we've started a quarterly Storytime with Sergeant Mike, our Community Resource Officer Sergeant Mike DeRosa, as a way to help introduce and familiarize young children with our local officers, and begin to teach them about all the different kinds of community helpers.

And as expected, outdoor programming was still hugely successful in 2022, most specifically outdoor concerts. Rockabye Beats and Matt Heaton and the Outside Toys once again drew large crowds; due to their popularity we plan to continue offering outdoor concerts post-pandemic.

Below are some comprehensive and comparative Children's Services programming statistics:

| Total Children's Programs 2022 | Virtual | Hybrid | In Person |
|---------------------------------------|----------------|---------------|------------------|
| 252 | 39 | 11 | 202 |

| Total Children's Programs 2021 | Virtual (January-December) | In Person (May-December) |
|---------------------------------------|-----------------------------------|---------------------------------|
| 178 | 141 | 37 |

Patron interactions continued to increase in 2022. Below are some comprehensive and comparative Children's Services patron interaction statistics:

| Total Patron Interactions 2022 | Virtual: (Phone and Email) | In Person |
|---------------------------------------|-----------------------------------|------------------|
| 5,278 | 273 | 5,005 |

| Total Patron Interactions 2021 | Virtual (Phone and Email) | In Person: Appointments and LMR (January-October) | In Person: Children's Room (November-December) |
|---------------------------------------|----------------------------------|--|---|
| 3,567 | 334 | 2,159 | 1,083 |

We're slowly moving back in the direction of our pre-pandemic numbers (in 2019 we had over 400 programs for kids and 12,000 patron interactions), but it will take some time.

BUDGETS

| | FY 22 Budget | FY 23 Budget |
|-----------------------------------|---------------------|---------------------|
| Permanent | 1,585,006 | 1,649,378 |
| Sick Leave Buy Back Non- Union | 17,344 | 19,594 |
| Temporary | 88,177 | 118,776 |
| Overtime | 59,742 | 58,550 |
| Personnel Services Total | 1,750,269 | 1,846,298 |
| | | |
| Office Supplies | 16,500 | 16,400 |
| Printing and Supplies | 350 | 350 |
| Books and Periodicals | 280,000 | 295,000 |
| Cleaning Supplies | 1,750 | 1,750 |
| Household Supplies | 3,600 | 3,600 |
| Electrical Supplies | 1,200 | 1,200 |
| Hardware | 500 | 500 |
| Painting Supplies | 450 | 450 |
| Small Tools | 650 | 600 |

| | | |
|-------------------------------------|----------------|----------------|
| Chemicals | 1,300 | 0 |
| Food and Groceries | 575 | 500 |
| Total Supplies and Materials | 306,875 | 320,350 |
| | | |
| Printing and Stationery | 5,500 | 4,000 |
| Postage | 900 | 700 |
| Telephone | 2,700 | 2,500 |
| Advertising | 750 | 750 |
| Travel | 1,200 | 900 |
| Clean and Sanitary | 22,000 | 22,000 |
| Landscaping | 6,000 | 8,500 |
| COM R&M Tools & Equipment | 800 | 450 |
| R&M Bldg & Structure | 16,000 | 16,000 |
| R&M Furniture/Equipment | 1,000 | 1,000 |
| Tuition | 650 | 400 |
| Contractual Service | 72,000 | 75,000 |
| Total Services | 132,700 | 132,200 |

| | | |
|---|------------------|------------------|
| | | |
| Dues & Membership | 1,375 | 1,300 |
| Furniture & Fixtures (Computer and Hardware Replacement) | 15,500 | 15,500 |
| | | |
| Library Total | 2,206,719 | 2,315,498 |

GRANTS AND FUNDS IN TRUST

The Library Trust and Endowment Funds are conservatively invested by the Winchester Commissioners of Trust Funds. The beginning value of our Library Endowment was \$2,703,009.36 and the ending value was \$2,370,601.07. Interest income totaled \$60,440.14 and gifts to the Endowment Fund totaled \$11,098.13.

The beginning value of our Trust Funds was \$683,820.20 and the ending value was \$630,535.95. Approximately \$10,000 per year is budgeted for new materials from trust funds and helps offset our material expenditure requirement for state certification.

The library benefits from many unrestricted gifts generously donated, usually in memory or honor of a loved family member. In FY2022, unrestricted gifts totaled \$4,177.90. These funds are mostly spent on new materials and help offset our material expenditure requirement for state certification.

In spring 2022 the second of two state aid payments was received bringing our FY 2022 State Aid Award to \$41,135.69. The State Aid award requires state certification and its purpose is to enhance library services and is not to be used to offset general operating costs.

The Winchester Co-Operative Bank has generously supported our ROAR (Rush Out and Read) program for over twenty-five years. 2022 continued some COVID protocols and the traditional ROAR summer program of teens reading to children did not take place. Instead, the Bank generously provided \$3,550 for other summer programming.

Since 2015 Mt. Vernon House has supported our large print collection. We are grateful for their continuing generosity.